

Portfolio

Cancellation Request Form



Contract Number (Required)		Date of Sale
Customer Name		Dealership
Address		Address
City	State	Zip
Year	Make	Model
Cancel Date (Required)		VIN (Required)
Lender/Lessor		
Term	Cancel Mileage (Required)	Product (Example: VSC, Express 5, Key Replacement, GAP*) (Required)
Reason for Cancellation (Required)		
Contract Selling Price to Consumer		Any pending claims?
Requested By (Print Name)		Title
Customer Signature		Requested On

Cancellations are processed according to the terms on the contract.

*The GAP waiver is non-cancellable after a total loss (State/lender exemptions apply).

All lender specific cancellations can be done online. Please log-in to our dealer portal to cancel contracts. For access, please email support@portfolioco.com

Ancillary/Autocare - Portfolio, 25541 Commercentre Drive, Suite 100, Lake Forest, CA 92630 Phone: (800) 705-4001
VSCs - Portfolio, 14651 Dallas Parkway, Suite 502, Dallas TX 75254 Phone: (800) 335-8769

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Express Systems, Inc., CA DBA Express Systems Insurance Services
Portfolio Services Limited, Inc., CA DBA Portfolio Insurance Services, Inc.
